



JUDO SASKATCHEWAN EXPENSE FORM

(Saskatchewan Kodokan Blackbelt Association Inc.)

Name _____ Date _____

Address _____

City _____ Postal Code _____ Phone _____

Description of expense _____

Date of event _____

Expense Item <small>(receipts required unless otherwise stated)</small>	Net Amount <small>(Total less GST)</small>	GST	Total	Budget Code <small>(Treasurer use only)</small>
TRAVEL: Air Travel				
Taxi/Bus/Uber				
Other				
Mileage allowance <i>(no receipt required)</i> _____ kms x \$0.30 cents=				
TRAVEL TOTAL				
MEALS: <i>(no receipts required)</i> B _____ x \$12 =				
L _____ x \$15 =				
S _____ x \$20 =				
MEALS TOTAL				
ACCOMODATION Coaches				
Referees				
Athletes				
ACCOMODATION TOTAL				
OTHER SUPPLIES/FEES/SERVICES <small>(Postage, telephone, printing, copying, office supplies, rentals, etc. Please specify for each receipt)</small>				
OTHER TOTAL				
GRAND TOTAL		\$		

Signature _____ Date _____

For treasurer only

½ GST	Amount
TOTAL	

Treasurer Signature _____

Payment type _____

Payment date _____